

Fall Poll Worker Newsletter

Salem County Board of Elections 110 5th Street, Salem NJ 08079
856-935-7510 ext 8328, 8329, 8330, 8331 Espanola ext 8597

FALL 2015

If you are a Poll Worker and related to a candidate:

A Parent, Spouse, Child or Sibling of a candidate for election will be excluded from working as a Poll Worker in the district where that candidate is listed on the ballot.



If a Poll Worker has a relative on the ballot it is required that the Poll Worker contact the Board of Elections before accepting an assignment to work Election Day.

We will work with you to change the assignment to an area in the county where your relative is not listed on the ballot; if the relative is a countywide candidate you will not be able to receive assignment for that election.

WELCOME TO THE TEAM We are delighted to announce our two newest employee's to the Board Of Elections. **Debbie Bradford** joined our office in July filling the position as Deputy Registrar, while Peggie Kramme was promoted to Registrar. **Wayne Linn** has joined us just in time for the general election as a Machine Technician. He will be making his rounds with technician Ron Ewan. If you have any questions, we are happy to help you. No question or matter is too small. Communication is the key to a successful election.

Closing the Polls

"Where do we put the Blue Seals after removing them?"

Place the blue seals flat on the BACK of the Zero Report Tape printed in the morning opening procedure. The seals are still very sticky when removed, please take care to place them only on the back of the tape neatly.

Do not disturb Blue Seals until closing polls

Activation cards are not to be activated until a voting machine is available.

No Voter Turned Away is the law. If a voter is not listed in your poll book they may vote a Provisional Ballot. You may call the office & we can assist you with verifying the voter is in the correct district or refer to your street list. The voter **MUST** be offered a Provisional Ballot.

Mail-In Ballot Voters can vote a Provisional ballot at the polls, not on the voting machine. Do NOT accept Mail-In ballots at the polls. Please instruct the voter to bring the ballot to the office no later than 8:00pm: Board of Elections 110 Fifth Street, Salem NJ 08079

Assigned Voting Machines are ALL to be set up and remain open for use on Election Day.



CALL US!

Call us if you have any questions. We are here to help.

856-935-7510

Ext 8328, 8329, 8330 or 8331.

Bilingual Districts: Salem County has 9 bilingual voting districts -

- Carneys Point districts 3, 4 & 5,
- Penns Grove districts 1, 2 & 3,
- Pittsgrove district 4
- Salem East Ward district 1
- Salem West Ward district 2.

These polling sites have Bilingual Poll Workers assigned who will work the polls in the same manner with equal responsibility as the other Poll Workers. Bilingual Poll Workers will also assist Spanish language voters with the voting process.

If you are assigned to work the polls in a bilingual district all Spanish language materials must be posted.

If a voter requires assistance they may also call our **Spanish Bilingual office line 935-7510 ext 8597**

**BOARD OF ELECTION: CHAIRWOMAN DANA MULLIGAN, SECRETARY JOHN BURKE,
COMMISSIONERS DAVID CRESCENZI AND SCOTT HOURIGAN**



Look for the changes in the **BLUE ACCORDIAN** folder:

We are trying to make positive changes with hope that your early morning start of Election Day runs smoother.

We've added labeled folders to keep the election supplies in better order. Attached under the flap of the Accordion Folder, you will find the "content list".

1. FORMS TO BE COMPLETED (PAY VOUCHER, MACHINE FORM)
 2. EASY STEP BY STEP OPEN POLLS & OPEN POLLS CHECKLIST
 3. EASY STEP BY STEP CLOSING POLLS & CLOSING POLLS CHECKLIST
 4. POLL WORKER BADGES AND NOTE PAD
 5. LIST OF POLLING PLACES
 6. QUICK GUIDE FOR VOTING
 7. VOTER REGISTRATION FORMS
 8. AFFIRMATION OF RESIDENCY(YELLOW)
 9. AFFIRMATION OF RESIDENCY OUT OF COUNTY(WHITE)
 10. ID STATEMENT FORMS
 11. AFFIDAVIT FOR CHALLENGER
 12. CHALLENGERS AFFIDAVIT C-2
 13. BOARDWORKERS AFFIDAVIT CHALLENGE LIST (C-1)
 14. VOTER ASSISTANCE FORMS
 15. BAD CARD ACTIVATION ENVELOPE
 16. VOTER COMPLAINT FORMS (C-5)
- IMPORTANT ELECTION NOTES AND COMPLETED FORMS ENVELOPE LOCATED IN BACK OF ACCORDIAN FOLDER

WE ARE ON THE WEB: www.salemcountynj.gov/departments/election-board/



2015 ELECTION DATE

General November 3

Registrars

Renee Buehler ext 8328

Peggie Kramme ext 8329

Deputy Registrars

Jeanmaire Waddington ext 8330

Debbie Bradford ext 8331

856-935-7510

Poll Workers & Challengers

Poll Workers are tasked with keeping the polls orderly, safe & secure

Challengers are permitted to observe the process of opening & closing the polls, they may not go to the voting machines throughout the day.

Challengers must have a permit from the Board of Elections and wear the badge issued.

Poll Workers must never allow Challengers to sit at table with Poll Workers, touch the voting machines or materials.

Challengers may not speak to the voter directly. Challenges should be directed to the Poll Workers. They may not harass or intimidate any voter; or cause any disturbances in the polling place.

Poll Workers **MUST** repeat the voter name & address for the Challengers to hear. Speak clearly, if the Challenger requests you repeat the name please do so in a polite manner. If Challengers consistently ask for names to be repeated you may need to generally speak louder.